

## Building Energy Asset Score: Data Collection Short Form - Full Input Mode

<b>Building Name:</b>	
<b>Data collected by:</b>	
<b>Email, phone:</b>	
<b>Date of Data Collection:</b>	

*This Short form contains all of the minimum required data fields necessary to generate an Energy Asset Score using the Full Input Mode of the tool. This form may be used for a single-use type rectangular building. Use the [Data Collection Long Form - Full Input Mode](#) for additional shaped buildings, mixed-use types, complex HVAC systems, and/or available optional fields and detailed instructions for data entry.*

<b>Year completed</b> <small>(or year of last major retrofit)</small>		<b>Gross floor area</b>	ft <sup>2</sup>	
<b>Building location</b>	STREET			
	CITY		STATE	POSTAL CODE
<b>Building footprint dimensions</b> (ft)	LENGTH	WIDTH	<b>Number of floors</b>	

### Building Use Type

Assisted Living City Hall Community Center Courthouse Education Library Lodging Medical Office Multi-family(4 stories +) Multi-family(less than 4 stories) Office Parking Garage Ventilation only Post Office Police Station Religious Building Retail Senior Center Warehouse non-refrigerated
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### Construction Properties

<b>Roof type</b> Built-up with Concrete Deck Built-up with Metal Deck Built-up with Wood Deck Metal Surfacing Shingles/Shakes <b>Floor type</b> Concrete Slab Slab on Grade Steel Joist Wood Frame <b>Wall type</b> Brick/stone on Masonry Brick/stone on Steel Frame Brick/stone on Wood Frame Metal Panel/Curtain Wall Siding on Steel Frame Siding on Wood Frame	<b>Window framing type</b> Metal Metal with Thermal Breaks Wood/Vinyl/Fiberglass <b>Window glass type</b> Single-pane Double-pane Double-pane w/ Low-E Triple-pane Triple-pane w/ Low-E <b>Window-to-Wall Ratio</b> <small>(Continuous Layout)</small> <b># of Windows</b> <small>(Discrete Layout)</small> <b>Dimensions</b> <small>(Width and Height in ft.)</small>
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### Lighting

Fixture	Lighting type <small>(CFL, Fluorescent T5/High Output T5; Fluorescent T8/ Super T8; Fluorescent T12/ High Output T12; High-Pressure Sodium; Incandescent/Halogen; LED, Mercury Vapor; Metal Halide)</small>	Mounting type <small>(Recessed, Surface, Pendant)</small>	Watts per Lamp	Lamps per Fixture	Lighting fixture details <small>(Enter either Total # of Fixtures OR % Area Served)</small>	
					# of Fixtures	% Area Served
a.						
b.						

### Heating/Cooling

Distribution equipment type	Air Handler Unit (AHU)	Zone Equipment		
<b>HVAC System Type</b> Packaged Terminal Air Conditioner Four Pipe Fan Coil Unit Packaged Terminal Heat Pump Packaged Rooftop Air Conditioner Packaged Rooftop Heat Pump Packaged Rooftop VAV with Hot-Water Reheat Packaged Rooftop VAV with Electric Reheat VAV with Hot-Water Reheat VAV with Electric Reheat Warm Air Furnace Ventilation Only <small>(for Parking Garage Use Type)</small> Water-Loop Heat Pump Ground Source Heat Pump Dedicated Outdoor Air System	<b>Cooling Source</b> No cooling DX Coil Plant Loop: Chiller Plant Loop: District Chilled Water Plant Loop: Condenser	<b>Compressor Type</b> <small>(if Plant: Chiller)</small> Scroll/Screw Reciprocating Centrifugal	<b>Condenser Type</b> <small>(if Plant: Chiller)</small> Air Water	<b>Condenser Plant Type</b> Cooling Tower Ground Heat Exchanger
	<b>Heating Source</b> No heating Central Furnace Heat Pump <small>(electric)</small> Plant Loop: Boiler Plant Loop: District Hot Water	<b>Heating fuel</b> <small>(if Source=Boiler/Furnace)</small> Natural Gas Electricity Fuel Oil Propane <b>District heat type</b> Hot Water Steam	<b>Draft Type</b> <small>(if Plant: Boiler)</small> Mechanical Other Draft	<b>Sink/Source</b> <small>(if Heat Pump)</small> Air Ground Water <small>(*currently not available)</small>